



CSA Laptop Loaner Program Contract 2023-2024

Program Description

The Commerce Students' Association's Laptop Loaner program has been developed to support students who do not have a working device to aid them with remote learning. The CSA will be lending out a number of laptops to students free of charge for the duration of the term. Laptops will be provided on a first come first served basis, with no holds.

Eligibility

- Laptops may be borrowed by undergraduate students at the Asper School of Business
- Available to part-time and full-time students, with priority given to full-time students
- Students requesting a laptop must be located in Manitoba and be able to pick up and drop off loaned equipment in Winnipeg
- The student must not have damaged or failed to return loaned equipment from the CSA in the past

Terms of Use:

- Students may only borrow one laptop from the CSA at a time
- The loan period for all laptops and appropriate accessories is one semester
- All equipment must be returned within one week of the completion of the final examination period
- Laptops must be returned to the CSA Vice President Academics, who will verify that all loaned equipment has been returned in satisfactory condition
- Any laptop equipment malfunctions should be reported to the CSA Vice President Academics immediately
- The student agrees to assume the cost of equipment repair or replacement in the event of damage, theft, or misuse. Failure to return loaned equipment may also result in the student's borrowing privileges being revoked for all future loans
- The CSA is not responsible for loss of files as a result of malware, hardware failure, or network failure. Any files copied or downloaded onto the laptop will be removed upon return and cannot be recovered



System Details

- Dell Precision 3520 Refurbished
- CPU: 1x 7th Gen Intel Core i7-7700HQ (4-Core, 2.80 GHz)
- Memory: 8 GB (1x 8GB)
- HDD: 256 GB (1x 256 GB SSD)
- OS: 64-bit Windows 10 Professional
- Display: 15.6" HD (1366 x 768)
- Built-in webcam & microphone

To request a loaner, students must:

- Review the above agreement and email a signed copy to the CSA Vice President Academics at vpa@aspercsa.com
- Fill out the below fields accurately

By signing, you are confirming that you have read and agreed to adhere to the terms of this agreement

Name: _____

Student Number: _____

Email: _____

Phone Number: _____

Signature: _____

Date: _____

Term: _____