



INTERNATIONAL ENGAGEMENT COORDINATOR

Last revised: February, 2024

COMMERCE STUDENTS' ASSOCIATION (CSA)

The CSA strives to enrich the undergraduate student experience at the I.H. Asper School of Business through unique events and professional development opportunities that foster meaningful relationships with the greater business community.

POSITION OVERVIEW

The International Engagement Coordinators plan and execute events and initiatives in order to support and connect with the Asper international student body. The International Engagement Coordinators help students explore Asper's global community, planning events such as International Welcome Day and Cultural Day.

POSITION RESPONSIBILITIES

- Plan and execute International Welcome Day, Cultural Day and other events to help engage international students.
- Collaborate with other student organizations (ex. AIMS, ICM).
- Promote the events to international students across campus.
- Ensure Corporate Partners receive their benefits.
- Manage the event budget.
- Attend monthly CSA General Council Meetings.
- Promote and attend CSA events.

LINES OF COMMUNICATION

- CSA Executive Council
- CSA General Council
- International Chair of the Asper First Year Council (FYC)
- Asper international and domestic student body
- Other international student associations at the University of Manitoba
- Managers of Corporate Relations



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SKILLS DEVELOPED

- Event planning
- Communication skills
- Interpersonal skills
- Problem solving

POSITION DETAILS

Number of positions available: 2

Reports to: Vice President Community

COMMITMENT LEVEL

Summer 2024	Fall 2024	Winter 2025
Medium	Medium	Medium

High = 10-15 hours a week

Medium = 5-10 hours a week

Low = Less than 5 hours a week