



FIRST YEAR REPRESENTATIVE

Last revised: February, 2024

COMMERCE STUDENTS' ASSOCIATION (CSA)

The CSA strives to enrich the undergraduate student experience at the I.H. Asper School of Business through unique events and professional development opportunities that foster meaningful relationships with the greater business community.

POSITION OVERVIEW

The First Year Representatives are elected by New-to-Asper School of Business Students in October. With the assistance of their First Year Committee (FYC), The First Year Representatives organize at least one social, and various charity and fundraising events. The First Year Representatives are the liaison between New-to-Asper students and the CSA.

POSITION RESPONSIBILITIES

- Recruit and select the First Year Committee.
- Lead and support the First Year Committee.
- Select non-profit organizations to support for the academic year.
- Plan and execute a variety of social, fundraising, and charity events and initiatives during the fall and winter term.
- Act as the liaison between New-to-Asper students and the CSA.
- Attend monthly CSA General Council meetings.
- Promote and attend CSA events.

LINES OF COMMUNICATION

- CSA Executive Council
- CSA General Council
- First Year Committee



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SKILLS DEVELOPED

- Event planning
- Leadership skills
- Interpersonal skills
- Time management

POSITION DETAILS

Number of positions available: 2

Reports to: Vice President Internal

****This is an elected position****

COMMITMENT LEVEL

Summer 2024	Fall 2024	Winter 2025
-	Medium	High

High = 10-15 hours a week

Medium = 5-10 hours a week

Low = Less than 5 hours