



COMMERCE CARES CO-CHAIR

Last revised: February, 2024

COMMERCE STUDENTS' ASSOCIATION (CSA)

The CSA strives to enrich the undergraduate student experience at the I.H. Asper School of Business through unique events and professional development opportunities that foster meaningful relationships with the greater business community.

POSITION OVERVIEW

The Commerce Cares Co-Chairs plan and execute student-based initiatives and events at the Asper School of Business including Student Appreciation Week (SAW) and the CSA Mentorship Program. In addition, the Commerce Cares Co-Chairs plan mental health initiatives for students including the Commerce Cares Coffeehouse.

POSITION RESPONSIBILITIES

- Plan and execute Student Appreciation Week (SAW), the Commerce Cares Coffeehouse and other mental health initiatives for students.
- Plan and execute wellness initiatives.
- Oversee the CSA Mentorship Program by planning various events and coordinating pairings.
- Recruit and select the Commerce Cares Committee.
- Lead and support the Commerce Cares Committee.
- Ensure Corporate Partners receive their benefits.
- Manage multiple event budgets.
- Attend monthly CSA General Council meetings.
- Promote and attend CSA events.



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LINES OF COMMUNICATION

- CSA Executive Council
- CSA General Council
- Commerce Cares Committee
- Corporate Partners
- External Contacts

SKILLS DEVELOPED

- Event planning
- Organization skills
- Communication skills
- Problem solving

POSITION DETAILS

Number of positions available: 2

Reports to: Vice President Student Life

COMMITMENT LEVEL

Summer 2024	Fall 2024	Winter 2025
Low	Medium	Medium

High = 10-15 hours a week

Medium = 5-10 hours a week

Low = Less than 5 hours a week